

Strategies	
I can repeat back part of what someone has said to confirm that we understand each other.	
I can ask someone to clarify or elaborate what they have just said.	
When I can't think of the word I want, I can use a simple word meaning something similar and invite "correction".	
Language quality	
I can keep a conversation going comprehensibly, but have to pause to plan and correct what I am saying – especially when I talk freely for longer periods.	
I can convey simple information of immediate relevance, getting across which point I feel is most important.	
I have a sufficient vocabulary to express myself with some circumlocutions on most topics pertinent to my everyday life such as family, hobbies and interests, work, travel, and current events.	
I can express myself reasonably accurately in familiar, predictable situations.	
Reading	
I can understand the main points in short newspaper articles about current and familiar topics.	
I can read columns or interviews in newspapers and magazines in which someone takes a stand on a current topic or event and understand the overall meaning of the text.	
I can guess the meaning of single unknown words from the context thus deducing the meaning of expressions if the topic is familiar.	
I can skim short texts (for example news summaries) and find relevant facts and information (for example who has done what and where).	
I can understand the most important information in short simple everyday information brochures.	
I can understand simple messages and standard letters (for example from businesses, clubs or authorities).	
In private letters I can understand those parts dealing with events, feelings and wishes well enough to correspond regularly with a pen friend.	
I can understand the plot of a clearly structured story and recognise what the most important episodes and events are and what is significant about them.	
Writing	
I can write simple connected texts on a range of topics within my field of interest and can express personal views and opinions.	
I can write simple texts about experiences or events, for example about a trip, for a school newspaper or a club newsletter.	
I can write personal letters to friends or acquaintances asking for or giving them news and narrating events.	
I can describe in a personal letter the plot of a film or a book or give an account of a concert.	
In a letter I can express feelings such as grief, happiness, interest, regret and sympathy.	
I can reply in written form to advertisements and ask for more complete or more specific information about products (for example a car or an academic course).	
I can convey – via fax, e-mail or a circular – short simple factual information to friends or colleagues or ask for information in such a way.	
I can write my CV in summary form.	