

TECHNOLOGY

PASSION

Doctoral Programme Doctoral School of Mechanical Engineering

J. Woisetschläger

Coordination Team, Doctoral School of Mechanical Engineering, Chairperson

April 2024



Doctoral School of Mechanical Engineering

where the

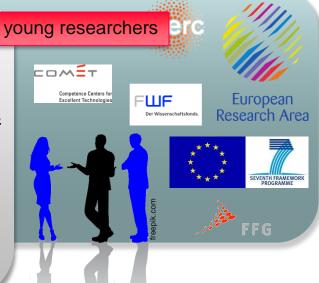
European Higher Education Area meets the European Research Area



Doctoral candidates are early stage researchers

<u>Doctoral Candidates and their Supervisors</u> are members of the Doctoral Schools.

The <u>Dean of Studies</u> is responsible for all study matters and is supported by the Doctoral School's **coordination team.**



Student Council for the doctoral programme

Works Council for academic personnel employed at TU Graz



The Dissertation (doctoral thesis)

In the course of the doctoral studies, a doctoral thesis is to be written, which proves the doctoral candidate's ability to master new scientific problems independently. (§ 5 para 1 CURR)

Qualification:

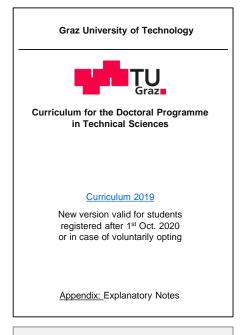
- A graduate of the Doctoral Programme of Technical Sciences of Graz University of Technology has advanced and perfected the ability to formalise problems in the engineering and natural sciences and to develop research-guided analyses and solutions.
- The graduate is capable of performing high-level scientific work independently.
- The graduate is capable of team work in the field of engineering and scientific research, in both the university and industrial sectors, and can assume coordinating and leading functions.

(§ 1 para 2 CURR)



Doctoral Programme

In the University Act of 2002 (UG), the Austrian legislator established the fundamental guidelines for the Doctoral Thesis (Dissertation). The universities design the doctoral program's curriculum within their autonomy. The Doctoral Programme in Technical Sciences is set by the Senate of the Graz University Technology (TU Graz), and the coordination teams of the Doctoral School are charged with creating statutes that take subject-specific characteristics into account



Doctoral School Mechanical Engineering Statutes of the Doctoral School of Mechanical Engineering at the Faculty of Mechanical Engineering and Economics of Graz University of Technology The Statutes are a subjectspecific supplement to the Curriculum As of June 2020 (supplement to Curriculum 2019) Appendix: Explanatory Notes

CURR

STAT



Doctoral Programme

Admission Process

gramme Doktoratsstudium) Doctoral znm 5 Zulassung

Office

Agreement ∃ducational (Ausbildungsvereinbarung)

Curricularer Anteil) Norkload Surricular

First Year

Short Presentation of your project in the **Doctoral Seminar** within the first semester

> Start networking with other doctoral candidates

Choose a Mentor (CURR 2019 only)

Progress Report (Fortschrittsbericht) Second Year

First publications First conferences

From 2nd year on: Final Presentation in the Doctoral Seminar

Try to complete your curriculum

Progress Report (Fortschrittsbericht) Final Year

Two month before thesis submission: Select reviewers (assessors) and send first version of the thesis to them for prereview

Submit the final version of your thesis. The review process and the grading of the thesis then starts.

Thesis defense Rigorosum

Supervisor's Registrar's Doctoral Management Tool "My Doctoral Project" Institute (Intranet TU Graz, please log in first)

Form sheet download from TU4U (Doctoral degree programmes - Dean's Office for Mechanical Engineering and Economic Sciences, Intranet TU Graz, please log in first)

Doctoral School of Mechanical Engineering (DSM)

Doctoral Programme

Admission Process First Year Second Year Final Year Short Presentation of Doktoratsstudium) (Ausbildungs-rereinbarung) Agreement First publications Two month before **Educational** your project in the Confirmation thesis submission: First conferences **Doctoral Seminar** Solect reviewers within the (Betreuungszusage) Doctoral Important informations will be send to your student e-mail account znm @student.tugraz.at Supervision 0 Please forward this student mail-acount to Zulassung **Norkloa** sion Curriculare your business mail-account! .. process Admis and the grading of the Prog² Flugicos inchult (Fortschrittsbericht) thesis then starts. (Fort ancht) Form sheet download from TU4U Supervisor's Registrar's Doctoral Management Tool "My Doctoral Project" (Doctoral degree programmes - Dean's Office for Mechanical Engineering and Institute Office (Intranet TU Graz, please log in first) Economic Sciences, Intranet TU Graz, please log in first)



Doctoral thesis – Choose the Supervisor

- doctoral candidates are entitled to choose a supervisor. He or she is also entitled to propose the topic or to choose the topic from a number of proposals. A change of supervisor shall be permissible up until the doctoral thesis is submitted, but has to be approved by the Dean od Studies (§ 4 CURR).
- One task of the supervisor is to guide the doctoral candidate towards independent scientific work. An exchange at regular intervals between the doctoral candidate and the supervisor, based on progress reports provided by the doctoral candidate shall be agreed upon. The supervisor has to be a TU Graz faculty member with a venia docendi (licence to teach at TU Graz; Lehrbefugnis). (§ 4 CURR, para 7 STAT)

Venia (Docendi), [Latin, venia = favour, permission, license; docere, to teach, to instruct]: license to teach at a university. In Austria, a license to teach is granted by appointment as a professor at this university or by a habilitation at this university by a decision of the rectorate.



Signing the Educational (Training) Agreement

- Upon acceptance of a doctoral candidate, an educational agreement is concluded and signed by the doctoral candidate, the supervisor, and the Dean of Studies.
- The supervisor confirms, according to the supervisor's expertise in the subject that the doctoral project can be accomplished within the envisaged time frame.
- The doctoral candidate agrees to observe the guidelines of Graz University of Technology ensuring good scientific practice. § 4 CURR
- Minimum period of the programme: 3 years (§ 54 UG)



Form sheet download from TU4U



Choosing the Curricular Workload

para 10 – 13 STAT

14 semester course hours (SWS) of instructional classes in three modules

When starting your doctoral program, the instructional classes portfolio (Curricular workload) has to be approved by the Dean of Studies.

Module 1: "Subject-specific basic courses", 8 semester course hours (SCH);

Subject-specific basic courses are selected by the doctoral candidate in close consultation with his/her supervisor from the portfolio offered by Graz University of Technology. The DSM recommends courses from § 5a of the master's curriculum in Mechanical Engineering (electives). Courses completed in the doctoral candidate master's programme are not eligible as subject-specific basic courses. You are strongly discouraged to choose all courses from the supervisor's institute!

Module 2: "Scientific Methods and Communication", 4 semester course hours, 2 of which must be the doctoral seminar; aim: to provide the theoretical knowledge and practical skills for developing results in research with scientific methods, and to present and defend these results. Please register in winter AND summer semester (each semester is only one SCH).

Module 3: An exclusive tutorial (Privatissimum), 2 semester course hours.

The exclusive tutorial is an opportunity for one-to-one engagement with the candidate's work offered by the supervisor and entails the study and discussion of presented concepts, preliminary results, formulations etc. and a concrete feedback from the supervisor.



Choosing the Curricular Workload

para 10 - 13 STAT

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Form sheet download from TU4U

(Doctoral degree programmes – Dean's Office for Mechanical Engineering and Economic Sciences, Intranet TU Graz, please log in first) Module 2: Courses often choosen by doctoral candidates can be found in para 12 STAT.

Module 1: Courses from other subject areas or other universities may be chosen upon application. Please choose these courses in the Curricular Workload form when you start your doctoral programme. (The supervisor confirms, the dean of studies approves.) § 6 para 2 CURR

<u>During your studies your classes portfolio</u> (Curricular workload)
<u>can be changed upon application</u>. Please apply together with your
supervisor at the dean's office. An explanatory statement why this
change is required must be given!

the Dean's office!



Mentorship

- Doctoral Candidates are entitled to call upon one or more persons to consult and accompany the doctoral project. (§ 4 para 5 CURR)
- The Doctoral School of Mechanical Engineering agrees upon the good scientific practice to suggest experienced scientists as mentors. (para 7 STAT)

Especially in industry-related projects, <u>doctoral candidates must take into account confidentiality and</u>
 <u>conflicts of interest when making their selection</u>. (para 7 STAT)

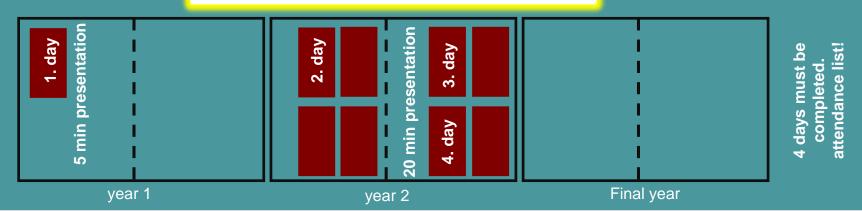


The Doctoral Seminar at DSM

para 12 STAT

In the doctoral seminar, progress and results of the doctoral projects at the Doctoral School of Mechanical Engineering are presented. The seminar is held in four four-hour blocks each semester. In these sessions, doctoral candidates from their second year on present their work in a 20 min presentation. All doctoral candidates in the first semester of their studies briefly introduce themselves and their work (5 min).

For your presentations online registration only!





The Doctoral Seminar at DSM

para 12 STAT

5 minutes presentation:

Where are you from, what did you study?
What is the objective of your scientific work?
Will you work experimentally or numerically?
Who is your supervisor? At which institute
(company) are you employed? In which lab
will you carry out your research? Financing?
Are there any research partners?

20 minutes presentation (+ 10 min discussion):

At first, mention your supervisor, your supervising institute, your employer (if not identical) and the project funding.

What can you expect from the audience?

deepened mathematical knowledge; deepened scientific knowledge (physics, chemistry, informatics, diagnostic techniques); basic knowledge on design and construction, mechanics, dynamics, fluid mechanics, thermodynamics, and materials science; basic principles of business administration.

The presentations must be in English and should be easy to follow so that all members of the Doctoral School are properly informed about your scientific task. A scientific discussion on the topic shall be triggered.



The Doctoral Seminar at DSM

para 12 STAT

Please download your presentation to the laptop placed at the console before the seminar starts.

Please test the presentation in case you have animated transparencies. Whenever special animations are required, please plug in and test your personal laptop before the seminar starts!

A <u>Feedback Form</u> is distributed to all participants of the seminar in the classroom.

The individual result on his or her 20 minutes presentation of this feedback can be viewed by the speaker only.

Some statistic	cs averaged ove	er 8 years	Best 1	Worst 4.	<mark>!</mark>	Best 1
	Content	Arrangement	Language	Time	Presentation	Questions
Grading 1 to 5	1.7 ± 0.3	1.6 ± 0.3	1.7 ± 0.4	1.8 ± 0.3	1.7 ± 0.2	1.4 ± 0.4



Publications

The Doctoral School of Mechanical Engineering encourage doctoral candidates to <u>publish at least two reviewed articles in international journals or at international conferences prior to pre-selection of the reviewers.</u> Articles must be submitted, accepted for publication or published. (para 9 STAT)

Publication, [Latin, **publicare** = to make public]: A valid scientific publication usually is characterized by a DOI (digital object identifier), or an ISBN (international standard book number), or an ISSN (international standard serial number).

Peer-reviewed publication: To be considered a peer-reviewed publication, there must generally be two, mostly anonymous reports, based on which the editor accepts, rejects, or returns the paper for revision before a possible acceptance. This peer-review process ensures the quality of scientific work before it is published.

Average number of publications per doctoral candidate at DSM. 2018-2022, 2008-2014, and 2014-2018 evaluation periods are compared.

	publications in total	reviewed publications
2018 - 2022	6,3	4,1
2014 - 2018	7,3	4,4
2008 - 2014	6,1	2,6



Pre-Publications

 Throughout Europe, young scientists on their way to a doctorate must pre-publish important partial results in international journals before submitting their doctoral thesis (dissertation). On the one hand, such an approach increases the probability of obtaining funding for one's scientific work quickly after the Rigorosum (final examination; defense); on other hand, it also increases the international visibility of our TU Graz. Since these publications are pre-publications for the dissertation, many of our doctoral candidates ask themselves how it is now possible to include these works in their dissertations.

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Die Dissertation an der Doctoral School für Maschinenbau

The dissertation at the Doctoral School of Mechanical Engineering

Erfahrungen aus 15 Jahren Doctoral School für Maschinenbau

Experience from 15 years Doctoral School of Mechanical Engineering

> Ao. Univ.-Prof. Dipl.-Ing. Dr. techn. Jakob Woisetschläger

rsitzender des Koordinationsteams der Doctoral School für Maschinenbau an der Technischen Universität Graz

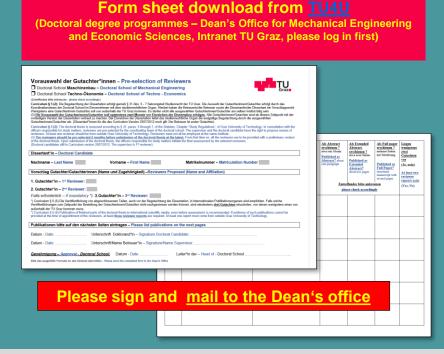
Coordination Team, Doctoral School of Mechanical Engineering at Graz University of Technology, Chairman

August 2023



Coming to an end – pre-selection of reviewers

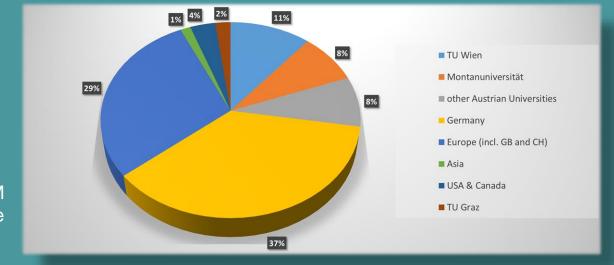
- The reviewers (with venia) have to be pre-selected 2 months before submission of the doctoral thesis at the latest. From that time on, all the referees are to be provided with a preliminary version of the doctoral thesis (pre-assement phase). (§ 5 para 3 CURR)
- Completed parts of the thesis shall be published before the selection of reviewers. If proof of such publications cannot be provided at the time that the assessors are appointed, at least three assessors (reviewers) shall be appointed, of which at least one must be from outside of TU Graz. (§ 5 para 6 CURR)





Coming to an end – the review process

- When the thesis is finally submitted to the dean's office, the dean of studies will forward the doctoral thesis to the assessors (with venia), who must assess the doctoral thesis within four months.
- At least one assessor should come from outside TU Graz.



In 2018 – 2022, the DSM second reviewers were from the following regions:



Coming to an end – the review process

Upon submission of the doctoral thesis, the Dean of Studies initiates the final assessment (grading!)
 by the selected referees. The doctoral school provides a guideline for the thesis assessment.

Guideline for a Doctoral Thesis Referee Report, Doctoral School of Mechanical Engineering, August 2023

Guideline for a Doctoral Thesis Referee Report

Doctoral School of Mechanical Engineering, Graz University of Technology

We appreciate your effort to review a doctoral thesis submitted to our Graz University of Tendology, and we sincerely thank you! To ease your task, we would lake to give you instructions on how your critical evaluation and final assessment as an expert could be structured. Before that, we will provide an overview of the legal requirements for a doctoral thesis at Graz University of Technology.

In the University Act of 2002 (CG), the Austrain legislator established the fundamental profession for Destroat Barles (Discostation). The universitie design the destroat programs' curriculum within their autonomy, The Dectroat Programms in Technical Sciences is set by the Sanate of the Graz University of Technology (CI Gozz), the coordination reason of the Dectroal School are charged with creating statute that take subject-specific characteristics into account. The most important paragraphs, which should be taken into consideration when formulating a refere report, are quoted in this

"In the course of the doctoral studies, a doctoral thesis is to be written, which proves the doctoral candidate's ability to master new scientific problems independently." (§ 8 pass 1 Curaculum for the Doctoral Programma a Technical Science, TV Gray)

The doctoral thesis must present the new scientific knowledge from the work accomplished and a comparison with the current state of scientific research. The work carried out must be documented consistently and the results presented an accomprehensible from. The structure of the doctoral thesis, should follow the satisfaction of the subject Fer group work the indirect contributions of each student are to be clearly intermitted, according to § 85 par. 2 O'G in a contribution of a contribution of each student are to be clearly intermitted, according to § 85 par. 2 O'G in a contribution of each student and the contribution of each stude

"Publication of finished parts of the doctoral thesis in international olerntific media, even before assessment, is recommended. Feedware of such publications cannot be provided at the time of appointment of the reviewers, at least three reviewers reports at cere required. At least the concerpor must come from conside Genz Chrimersky of Technology. A final comprehensive doctoral flexis is, however, antispensable. This thesis may consist of a summary of the doctoral clusters, and the contraction of the doctoral clusters, of the doctoral condition." (It is not compared to the board Personal as Technol George, W. Osar.)

"The Doctoral School of Mechanical Engineering requires a doctoral thesis consisting of a collection of several publications, e.g. articles or papers ("Matteldissertation" or kumulative Dissertation" in Germanjo to contain the results of the doctoral project in the form of multiple individual publications (§ 5 %) of the curriculum). These publications must have a related subject matter and be connected to each other due to the overarching research question of the

Mantel doctoral thesis [German, Mantel = jacket]: is a collection of pre-publications enveloped by an independent part.

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doctoral fuests: Furthermore, the publications must have already been published or accepted for publications. With regard to its scientific contribution, a doctoral fuests consisting of a collection of several publications must correspond to a monographic doctoral flexis. In any case, if the doctoral flexis is a collection of several publications, the assessability of the doctoral flexis must be caused as a doctoral flexis consisting of a collection of several publication, the assessability of the doctoral flexis must be caused as a doctoral flexis of the doctoral flexis in the security of the doctoral flexis of the doctoral flexis in the flexibility of the doctoral flexis of flexis of research, a description of the methodology used and a conclusion presenting the results of flexis of research, a description of the doctoral flexis to the scientific present the of research, a description of the doctoral flexis to the scientific present in the corresponding flexis of research, a description of the doctoral flexis to the scientific present in the corresponding flexis of research, a description of the doctoral flexis to the scientific present in the corresponding flexis of research, a description of the doctoral flexis and the scientific present in the corresponding of the doctoral flexis and the scientific present in the scie

The reviewers should be pre-selected 2 months before submission of the doctoral thesis at the latest. From that time on all the reviewers are to be provided with a preliminary version, of the doctoral thesis. Upon submission of the doctoral thesis, the officers responsible for any untrue similar the final [self.] assessment by the selected reviewers. As a part of the assessment, the doctoral thesis is to be graded according to the applicable rating system resizants to 3.70 mag. 3 MeV of the consistency of the consistency

The doctoral examination is the final examination in the doctoral studies. The date of the doctoral examination may be entropen proof successful completion of the course secondage to § 6, submission of the annual reports according to § 4 para, 4, and positive assessment of the thesis according to § 5 para, 31, one origination with the directives in § 21 and 23 of the Stantes, Chapter "Substy Regulations", of Graz University of Technology. The examination is public in the ord Toward of all less three examines" (1) para (commission to the Ownel Order) reputation of the Control of the C

The doctoral examination is followed by the overall assessment. The assessment is based on the grades of the doctoral density de doctoral examination, and the instructional classes. The overall assessment is betanders ("pass") if all three grades are positive B is "mall Auszeichnung bestenders" ("pass will distinction!") if all three grades are positive B is "mall auszeichnung bestenders" ("pass will distinction!") if all three grades are positive B is "mall grade" ("good)", "all followed by the grades are positive by the grades of the grades

All documents can be downloaded from the public Homepage of the <u>Doctoral School of Mechanical Engineering</u>.

NAME OF THE PERSON OF THE PERS

In Austria the final doctoral examination is named Ricorosum

An Univ-Prof. Digit-lag. Dr. rechn. Julio Wolsenshiliger

- Pile

- Coordination Team Decreased School of Machinical Registerator of Englishment of Technology. Chairman

Guideline for a Doctoral Thesis Referee Report, Doctoral School of Mechanical Engineering, August 2023

Based on the previous paragraphs a possible structure for your referee report (assessment) shall be as follows:

(Your mailing address and affiliation, date)

Studiendekan der Fakultät für Maschinenbau und Wirtschaftswissenschaften Technische Universität Graz

Inffeldgasse 23/I 8010 Graz Austria

Critical discussion and assessment of the doctoral thesis submitted by Mr./Mrs.....

For the doctoral thesis entitled "by Mr./Mrs., I give the assessment as an expert based on the following:

1) Subject and Significance

- Classification of the subject and the objective of the doctoral thesis.
- Appraisal of the thesis for its relevance and significance for Science and Technology.

2) Scientific Content

- In which way does the work contribute to the further development of science? What are
 the novel ideas and contributions of the author? Please assess the novelty of the thesis
 and the scientific level of the work don.
- Does the work meet the requirements you have for a dissertation? Are the new scientific
 findings presented understandably and verifiable? Are new results compared with the
 current state of scientific research? is the author able to master, apply, and develop the
 fundamentals of the field and interpret new experimental and numerical results in a
 comprehensible manner?

3) Substantial Aspects

- Please discuss the content in the individual chapters critically (a summary of individual chapters is not required).
- Please assess the author's methodological approach to the topic and the presentation of the content — please evaluate the consistency of the thesis.
- Please assess the literature review by the author. Does the author exercise strict honesty about work done by colleagues, partners, or competitors?
- Concerning the pre-publications of accomplished tasks of the doctoral thesis in national
 and international scientific media, please check whether the candidate explains and
 defends their contributions to such pre-publications and maintains strict honesty
 concerning co-authors' contributions. Please assess the candidate's independence in
 mastering new scientific problems.

Guideline for a Doctoral Thesis Referee Report, Doctoral School of Mechanical Engineering, August 2023

4) Structure, Presentation, and Language

- Please assess the logical structure of the thesis. Does the form of the thesis follow the standards common to the field?
- Is there an appropriate and complete presentation of the content of the thesis?
- Does the author present the results in a generally understandable form? Are equations, tables, and images presented clearly?
- Does the work submitted as a doctoral thesis meet your requirements for a dissertation in the technical sciences in terms of linguistic correctness and stylistic expression? Does the author use technical terms precisely?

5) Overall Assessmen

Please provide a brief summary of your evaluation and a final assessment, e.g.:

The work submitted by Mr.Mrs.... contributes to the field / provides a major contribution to the field The work submitted by Mr.Mrs.... infulfils the requirements for a doctoral thesis (in the highest degree) / goes far beyond the prerequisites. I, therefore, recommend the (unreserved) acceptance of the thesis to the Faculty of Mcchanical Engineering and Economic Sciences, Graz University of Technology / I, therefore, recommend rejecting the thesis. According to the Austrian grading system, I grade the work with "(unmerical digit)"

SIGNATURE

The Austrian grading system ranges from 1 to 5:

1 = "sehr gut" - very good (outstanding performance)

- 2 = "gut" good (generally good, but with some errors)
- 3 = "befriedigend" satisfactory (generally sound work with a number of errors)
- 4 = "genügend" sufficient (performance meets the minimum criteria)
- += genugend surncient (performance meets the minimum criteria)
 5 = "nicht genügend" unsatisfactory (substantial improvement necessary, requirement of further work)



Thesis defense at DSM

What do I need to organize my defense?

- 1) Positive assessment of the thesis
- 2) Successful completion of the courses
- 3) The yearly progress reports

Instructions how to file your thesis and the form sheet download is found at TU4U

(Doctoral degree programmes – Dean's Office for Mechanical Engineering and Economic Sciences, Intranet TU Graz, please log in first)



Rigorosum – The thesis defense at DSM

para 16 STAT

- As a rule, the board of examiners (committee) for the thesis defence consists of the Dean of Studies for Mechanical Engineering (chairperson), the supervisor, and additional university lecturers with venia who may, but do not have to be, the assessors of the doctoral thesis. Such a committee must consist of at least three persons.
- The thesis defence starts with the doctoral candidate presenting his/her research work based on the content of his/her doctoral thesis, e.g. the scientific problem formulation, the selected research methodology, the areas of emphasis and the main results. After the presentation the candidate answers questions on the doctoral thesis and its presentation, as well as on closely related subject areas. The thesis defence is open to the public, but only members of the examination board are authorised to ask questions.
- As a recommended guideline, a <u>presentation time of 30 (to 45) minutes</u> is considered to be sufficient. The
 discussion part should be <u>approx. 20 minutes questions per examiner</u>. The discussion part has the
 character of a defence of the doctoral thesis consisting of questions on the subject of the doctoral thesis and
 the related subject area. (Appendix to § 7 CURR)

Thank you!





An allegory of mechanical engineering or mechanics is depicted on the Aula's ceiling. She is holding a gear wheel and a centrifugal governor. In 1901, legislation granting the Technische Hochschule Graz the ability to confer doctorates was passed concurrently across the entire monarchy for all Technical Universities. At what is now the Graz University of Technology, Hans Löschner received the first engineering sciences doctorate ever granted by the monarchy in 1901. The two wall-mounted panels to the left and right of the allegory, which hang on the stairwell outside the Aula, depict the strategic partners that TU Graz has (accessed 2023).