

Dear colleagues,

You can also watch this announcement as a video (in German) with English or German subtitles: <https://youtu.be/XJbEuDmoul0>

Winter semester 2017 has already begun, and as Vice Rector for Academic Affairs I wanted to bring some important news and events to your attention.

Visit of institutes: recap and outlook

- Start of the visits: July 31st 2017
- Already visited institutes: 50 (on October 3rd 2017)
- Scheduled visits: 11

I'm planning to visit all institutes of TU Graz until end of February. All input of these visits is of most importance to me. We are continuously working on documenting everything to help advance teaching at TU Graz.

Guideline for course planning, course administration and teaching assignments (aliquoting of teaching capacities, student members of staff)

The guideline "Lehrplanung, Lehrerhebung und Lehrbeauftragung" (course planning, course administration and teaching assignments) has been updated.

- **Aliquoting of teaching capacities:** The teaching capacities of part-time employees will be aliquoted in reference to their working hours
- E.g. university assistant with doctorate / assistant professor with 50% working hours have a capacity of 2 semester hours (SSt) instead of 4 SSt
- **Contribution to teaching of STUMA:** Furthermore the guideline now contains a description on how the contribution of student assistants to teaching will be presented in the future.
- Link to the guideline (in German):
https://tu4u.tugraz.at/fileadmin/user_upload/redaktion/Richtlinien/Lehrplanung_Lehrerhebung_Lehrbeauftragung_Richtlinie.pdf

Prize for Excellence in Teaching

- Now taking nominations for 2017
- Information about the nomination process: <https://tu4u.tugraz.at/en/students/our-tu-graz/teaching-strategy/prize-for-excellence-in-teaching/>

Teaching News on TU Graz website

- Link: <https://www.tugraz.at/en/studying-and-teaching/teaching-at-tu-graz/news-overview/>
- On tugraz.at you can find the new section "News overview". Here you can find the newest information about current topics of academic affairs at our University.

Handbook for Academic Affairs in TU4U

- Link: <https://tu4u.tugraz.at/go/handbuch-lehre>
- Information and resources related to teaching at TU Graz

We are working on making the handbook available soon also in English.

New amendment of the University Act on October 1st 2017

Covers among other things:

- **Repetition of a successfully passed examination** within 12 months (up until now 6 months) of the date the exam was originally taken
- **Academic leave of absence**
- **Exmatriculation** upon endangering members of the university in course of a study programme

If you have any questions don't hesitate to contact vr-lehre@tugraz.at.

Teachers' discussion group

- October 25th 2017, 2 – 4 pm
- BMT01046, Stremayrgasse 16, 1st floor
- Please register your attendance at vr-lehre@tugraz.at

In-House-Training: Teaching at TU Graz

- November 8th 2017, all-day event
- Topics: introduction to legal frameworks in teaching, implementation of digital technologies in teaching
- Sign up until October 23rd in TUGRAZonline under "In-House-Training"
- The event will be held in German


Lunch & Teaching

- November 21st 2017, 11 am – 1 pm
- Auditorium (Aula), Alte Technik (Rechbauerstraße 12)

Please register your attendance at vr-lehre@tugraz.at.

New: "Didaktik-Werkstatt" organized by Steirische Hochschulkonferenz (in German)

- Link: <http://www.steirischerhochschulraum.at/hochschuldidaktik/didaktik-werkstatt/>
- University didactics programme with a focus on examinations, feedback and counselling
- Introductory event, workshops and an online course
- Sign up until November 15th 2017, limited number of participants



Vice Rectorate for Academic Affairs
Information about winter semester 17/18 for academic staff

Relaunch of iMooX.at

- Relaunch of the MOOC-platform <https://imoox.at/mooc/>
- New course programme starts in October 2017

I wish you a successful start into the new semester.

Detlef Heck
Vice Rector for Academic Affairs