WORK FLOW
Prospective Third-Country Students

**Target group:** students for Bachelor’s, Master’s and doctoral degrees (not exchange students)

**Information**
- The applicant informs him- or herself about the range of courses offered at TU Graz and the respective admission regulations for foreign applicants.

**Advice for students**
- The TU Graz Students’ Union (HTU) offers advice for students on all the degree programmes at TU Graz in person or via e-mail (studberatref@htu.tugraz.at).

**Admission procedure**
- For some degree programmes students have to go through an admission procedure. You can find further information on the admission procedure on the webpage of TU Graz here.

**Admission**
- The applicant submits the application documents for admission (by post or in person) within the deadline to the Registration Office.
- After the application was processed the applicant receives the admission letter by mail only. The decision in the admission letter can be negative, positive or positive with restrictions.

**University Preparation Programme**
- If the new student has to take supplementary examinations (positive admission letter with restrictions), s/he registers in advance for the University Preparation Programme presenting the admission letter.

**Completing the admission**
- For applicants with a positive admission letter: Upon the arrival in Austria, the admission procedure is completed in the Registration Office: The student comes to the Registration Office with an ID and receives a pay slip for the tuition fee and the student union fee.
- For applicants with a positive admission letter with restrictions: The student can complete the admission procedure at the Registration Office, where s/he must present their registration for the University Preparation Programme and the receipt for payment of the course fee.

**Note:** For doctoral students with a contract of employment at TU Graz, see here:
Further information:

- Range of courses offered at TU Graz
- Admission regulations for foreign applicants
- TU Graz Students’ Union (HTU)
- Advice for students
- Registrar’s Office
- Welcome Center
- Welcome Center Information Folder
- Immigration and residence regulations
- University Preparation Programme

If you have any questions, contact the TU Graz Welcome Center:
welcomecenter@tugraz.at