

Registration with the City of Graz

Persons living in Austria are required to register their address **within three days** of their arrival. The registration form is often referred to as *Meldezettel*. Please fill in out the form and have it signed by your landlord/ landlady.

Documents needed:

- Duly completed and signed [application form](#) (*Meldezettel*)
- Passport or personal ID with which you entered Austria

Please submit the signed application form (*Meldezettel*) to the Service Center of the city of Graz.

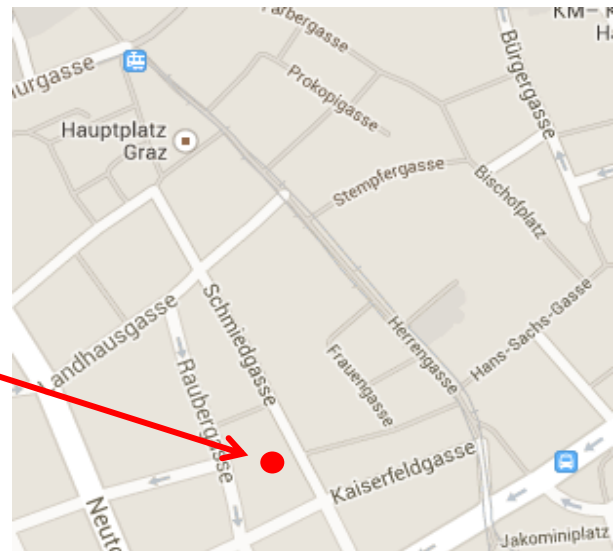
Service Center Graz

Schmiedgasse 26, ground floor
Tel.: +43 316 872 – 6690


Opening hours:

Mon: 7:00 to 18:00

Tue, Wed, Thu, Fri: 7:00 to 13:00



MAG.GRAZ - ABT.2 Referat Meldewesen
Schmiedgasse 26
8010 GRAZ



BESTÄTIGUNG DER MELDUNG
aus dem Zentralen Melderegister (GESAMTDATENSATZ)

PERSONENDATEN

Familienname oder Nachname:
Vorname:
Geschlecht:
Geburtsdatum:
Geburtsort:
Staatsangehörigkeit:
ZMR-Zahl:

MELDEDATEN

Wohnsitzqualität:
Straße:
Postleitzahl:
Ortsgemeinde:
gemeldet seit:

MELDEVERMERK:

Tagessdatum: 17.07.2014
Uhrzeit: 11:05
Seite: 1 von 1

MAG.GRAZ - ABT.2 Referat Meldewesen

Important!

You will receive a confirmation called *Bestätigung der Meldung*. This confirmation is also referred to as *Meldezettel*.

Please keep **this document until the end of your stay**. You will need it for several different purposes such as opening a bank account.

Keep in mind you have to de-register when you leave.

In addition, if you change your accommodation during your stay, you will have to do this procedure again with your new address.



Registration Form

Please tick as applicable

Please see back page for more information!

FAMILY NAME or SURNAME (in capital letters), academic title (abbreviated)					
FIRST NAME acc. to birth certificate (for foreigners acc. to travel document)					
Maiden name					
DATE OF BIRTH	GENDER male <input type="checkbox"/> female <input type="checkbox"/>		RELIGIOUS AFFILIATION		
PLACE OF BIRTH acc. to travel document (for Austrian citizens also acc. to birth certificate); federal province (Austria) and country (for foreigners)					
MARITAL STATUS <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> civil partnership <input type="checkbox"/> divorced <input type="checkbox"/> dissolved civil partnership <input type="checkbox"/> widowed <input type="checkbox"/> surviving civil partner					
NATIONALITY Austria <input type="checkbox"/> other country <input type="checkbox"/> ⇒ name of country:					
ZMR (central residence register) number (if known):					
TRAVEL DOCUMENT (for foreigners) such as passport or ID: number: _____ date of issue: _____ issuing authority, country: _____					
REGISTRATION of the following address	Street (place, square) or town if without street name		House number	Apartment building/Stiege	Door/apartment number
	Postal code	City/town, federal province			
Is this address your main residence: yes <input type="checkbox"/> no <input type="checkbox"/>					
If no, main residence is in.....	Street (place, square) or town if without street name		House number	Apartment building/Stiege	Door/apartment number
	Postal code	City/town, federal province			
Are you moving to Austria from abroad? no <input type="checkbox"/> yes <input type="checkbox"/> ⇒ please indicate country of origin:					
CANCELLATION of the following address	Street (place, square) or town if without street name		House number	Apartment building/Stiege	Door/apartment number
	Postal code	City/town, federal province			
Are you moving abroad? no <input type="checkbox"/> yes <input type="checkbox"/> ⇒ please indicate country you are moving to:					
In case of registration: Landlord (name in capital letters, date and signature)			Date and signature of person responsible for registration (confirmation that information provided is correct)		