REGISTRATION PROCEDURE

Registration for MORE students at the University of Graz

1. Study Information Portal of the University of Graz
   Contact: Mag. Elisabeth Krauss, 4students@uni-graz.at

2. Reservation of a course place at treffpunkt sprachen (9 January to 31 January 2017)
   Selection of a course from level B1/1st phase.
   Contact: Mag. Alexandra Tzivanopoulos, alexandra.tzivanopoulos@uni-graz.at

3. Enrolment at the University of Graz (9 January to 31 January 2017)
   Academic Affairs, Universitätsplatz 3/1.Stock, 8010 Graz
   Contact: Dr. Bernhard Seibl, studienabteilung@uni-graz.at

4. Application for a scholarship (9 January to 5 February 2017)
   You have the possibility to apply for a scholarship (course fee, travel allowance).
   Contact: Stephanie Taferner, MSc, refugees@uni-graz.at

5. Reception of the invoice (from 9 February 2017 on)
   As soon as the application has been approved, MORE students receive the invoice per email from treffpunkt sprachen. The course fee of € 60.00 must be transferred by bank within 7 days. Please send a confirmation of payment to alexandra.tzivanopoulos@uni-graz.at. As soon as we register the payment, you will receive a notification about a fixed place by email.
   Contact: Mag. Alexandra Tzivanopoulos, alexandra.tzivanopoulos@uni-graz.at

A fixed place can only be given after successful approval of the application and the payment of the course fee within the deadline. There is no legal claim to passing application!

Registration for MORE students at the Graz University of Technology

1. Welcome Center of the Graz University of Technology
   Contact: more@tugraz.at

2. Reservation of a course place at treffpunkt sprachen (9 January to 31 January 2017)
   Selection of a course from level B1/1st phase.
   Contact: Mag. Alexandra Tzivanopoulos, alexandra.tzivanopoulos@uni-graz.at

3. Enrolment at the Graz University of Technology (9 January to 31 January 2017)
   Contact: more@tugraz.at

4. Reception of the invoice (from 9 February 2017 on)
   As soon as the application has been approved, MORE students receive the invoice per email from treffpunkt sprachen. The course fee of € 60.00 must be transferred by bank within 7 days. Please send a confirmation of payment to alexandra.tzivanopoulos@uni-graz.at. As soon as we register the payment, you will receive a notification about a fixed place by email.
   Contact: Mag. Alexandra Tzivanopoulos, alexandra.tzivanopoulos@uni-graz.at

5. Refund of the course fee of € 60.00 upon submitting the payment confirmation and the positive course certificate (can be printed from UNIGRAZonline in the section „exam results“) (Deadline: 30 September 2017)
   Contact: more@tugraz.at

A fixed place can only be given after payment of the course place within the deadline.

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## OVERVIEW

### TARGET GROUP
The MORE German courses are open to asylum seekers with temporary right of residence according to Austrian asylum law (persons entitled to asylum, persons entitled to subsidiary protection, asylum seekers whose asylum application has been accepted by the Federal Office for Immigration and Asylum) and holders of a refugee travel document or foreign passport who have been admitted to the University of Graz or the Graz University of Technology.

### GERMAN COURSES
The German as a Foreign Language semester courses are offered from level B1/1 phase to C1 and are oriented to European standards (Common European Framework of Reference for Languages of the Council of Europe). Of high quality in terms of subject matter and teaching methodology, the focus is set on communicative competences. The courses are supported by the learning platform Moodle.

Each German course takes place once a week for two semester hours (90 minutes, corresponds to 3 ECTS).

### PRIOR LANGUAGE SKILLS
The German course participants need a minimum requirement of a completed level A2/2 phase. Information regarding the required prior language skills will be sent out by email during the course reservation procedure and can be found on our webpage at [https://treffpunktsprachen.uni-graz.at/de/lehre/deutsch-als-fremdsprache/semesterkurse/kursbeschreibungen/](https://treffpunktsprachen.uni-graz.at/de/lehre/deutsch-als-fremdsprache/semesterkurse/kursbeschreibungen/).

### COURSE FEE (including a service charge of € 5.50)
- € 60.50
- • MORE Students of the University of Graz (Karl-Franzens-Universität Graz) and Graz University of Technology (TU Graz)

The payment of the course fee must be transferred by 23 February 2017. The invoice will be sent by email.

### NUMBER OF PARTICIPANTS
The number of participants is limited. The minimum number of participants is 15. treffpunkt sprachen reserves the right to cancel courses. Course fees are refunded only in case of cancelled courses.

### RECORD OF ACADEMIC ACHIEVEMENT
80% attendance, regular participation, achievement of course goals, homework assignments, written and oral exam at the end of the semester. The certificate can be printed via UNIGRAZonline after exam results have been entered (approx. 4 weeks, see "Exam Results").

### COURSE SCHEDULE
- Beginning of courses: 6 March 2017 (if not indicated otherwise)
- End of courses: 30 June 2017 (if not indicated otherwise)
- Holidays: 10 – 22 April 2017 (Easterbreak), 6 June 2017 (Tuesday after Whitsun), 16 June 2017 (Rector's Day)

## COURSES

### GERMAN COURSES

#### Level B1

- **935.318 German Threshold 1, Group A (B1/1 phase)**
  - Antje Schraberger | Tuesday, 1.30 – 3 pm | seminar room LS 15.02, Universitätstraße 15/C/ground floor
  - **935.319 German Threshold 1, Group B (B1/1 phase)**
  - Christa Mandl | Thursday, 3.15 – 4.45 pm | seminar room LS 15.01, Universitätstraße 15/A/ground floor
  - **935.320 German Threshold 2, Group A (B1/2 phase)**
  - Herwig Turba | Monday, 5 – 6.30 pm | seminar room LS 15.02, Universitätstraße 15/C/ground floor
  - **935.321 German Threshold 2, Group B (B1/2 phase)**
  - Claudia Biernatzki | Tuesday, 5 – 6.30 pm | seminar room SR 29.11, Johann-Fux-Gasse 30/1 floor
  - **935.322 German Threshold 2, Group C (B1/2 phase)**
  - Markus Oberländer | Thursday, 5 – 6.30 pm | seminar room SR 33.3.086, Meranergasse 70, 3rd floor

#### Specialization Courses and Courses for Specific Purposes
- **935.326 German Grammar Practice (from B1)**
  - Christa Mandl | Thursday, 5 – 6.30 pm | seminar room LS 15.01, Universitätstraße 15/A/ground floor
- **935.328 German Language Proficiency 1 (from B1)**
  - Gerlinde Fasshold | Thursday, 10 – 11.30 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor
- **935.331 German, Austrian Culture and Society (from B1)**
  - Herwig Turba | Tuesday, 8.15 – 9.45 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor

### Level B2

- **935.323 German Vantage 3 (B2/1 phase)**
  - Eva Seidl | Tuesday, 10 – 11.30 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor
- **935.324 German Vantage 4 (B2/2 phase)**
  - Eva Seidl | Tuesday, 11.45 am – 1.15 pm | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor

#### Specialization Courses and Courses for Specific Purposes
- **935.327 German Reading and Writing Competence (from B2)**
  - Andrea Osterer | Tuesday, 5 – 6.30 pm | seminar room LS 15.01, Universitätstraße 15/A/ground floor
  - **935.328 German Language Proficiency 2 (from B2)**
  - Birgit Simschitz | Thursday, 1.30 – 3 pm | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor
  - **935.332 Business German (from B2)**
  - Antje Schraberger | Tuesday, 3.15 – 4.45 pm | seminar room SR 15.45, Universitätstraße 15/C/4th floor

### Level C1

- **935.325 German Effective Operational Efficiency (from C1)**
  - Andrea Osterer | Wednesday, 10 – 11.30 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor

#### Specialization Course
- **935.330 German Language Proficiency 3 (from C1)**
  - Claudia Biernatzki, MA | Tuesday, 3.15 – 4.45 pm | seminar room SR 29.11, Johann-Fux-Gasse 30/1 floor

### MORE GERMAN COURSES

#### General Language Courses
- **935.318 German Threshold 1, Group A (B1/1 phase)**
  - Antje Schraberger | Tuesday, 1.30 – 3 pm | seminar room LS 15.02, Universitätstraße 15/C/ground floor
- **935.319 German Threshold 1, Group B (B1/1 phase)**
  - Christa Mandl | Thursday, 3.15 – 4.45 pm | seminar room LS 15.01, Universitätstraße 15/A/ground floor
- **935.320 German Threshold 2, Group A (B1/2 phase)**
  - Herwig Turba | Monday, 5 – 6.30 pm | seminar room LS 15.02, Universitätstraße 15/C/ground floor
- **935.321 German Threshold 2, Group B (B1/2 phase)**
  - Claudia Biernatzki | Tuesday, 5 – 6.30 pm | seminar room SR 29.11, Johann-Fux-Gasse 30/1 floor
- **935.322 German Threshold 2, Group C (B1/2 phase)**
  - Markus Oberländer | Thursday, 5 – 6.30 pm | seminar room SR 33.3.086, Meranergasse 70, 3rd floor

#### Specialization Courses and Courses for Specific Purposes
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- **935.331 German, Austrian Culture and Society (from B1)**
  - Herwig Turba | Tuesday, 8.15 – 9.45 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor

### Level B2

- **935.323 German Vantage 3 (B2/1 phase)**
  - Eva Seidl | Tuesday, 10 – 11.30 am | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor
- **935.324 German Vantage 4 (B2/2 phase)**
  - Eva Seidl | Tuesday, 11.45 am – 1.15 pm | seminar room SR 29.12, Johann-Fux-Gasse 30/1 floor

#### Specialization Courses and Courses for Specific Purposes
- **935.327 German, Reading and Writing Competence (from B2)**
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