

Terms and Conditions

Note: This is an English translation of an original text in German. This translation is provided only as a guide to the content of the German-language version. Only the German-language version is binding.

§ 1 General

The International Student Ambassador Programme involves purely voluntary representation of TU Graz by international students in their home countries. A call to international students at TU Graz begins in March 2024 to apply as an International Student Ambassador, referred to hereinafter as Ambassador. The call is aimed at international students of different age, gender, origin and course who wish to share their personal experiences at TU Graz with others.

The application period runs until 29. April 2024.

§ 2 Who can take part?

Eligible are international students at TU Graz, preferably from South-East Europe.

§ 3 What applications are considered?

Only complete applications received during the above application period at ambassador@tugraz.at will be considered. An application includes the fully completed application form, copy of passport, confirmation of registration at TU Graz and a short video describing your personal motivation to become an Ambassador (approx. 2–3 minutes).

§ 4 Selection procedure

All applications received will be carefully reviewed. Selected applicants will be invited to interviews. The final selection will take end of May 2024.

§ 5 Nomination

The jury's nomination is final. If one of the nominated Ambassadors drops out, the jury may nominate a replacement.

§ 6 Notification of Ambassadors

The nominated Ambassadors will be notified by email. After carrying out a professional photo shoot, the Ambassadors will be featured on www.tugraz.at with their name, country of origin, photo and contact details.

§ 7 Voluntary activities

A separate email address will be set up for each Ambassador. Before commencing the activities, two training sessions will be held on different topics and must be attended. The scope and type of the activities will be defined individually with each Ambassador. In the course of performing the voluntary activities, the Ambassadors will be in touch with official contacts of TU Graz, who will provide assistance as required at all times.

Services provided in the course of the activities:

Equipment: After attending the training sessions, the Ambassadors will each receive one TU Graz rucksack, one TU Graz hoodie, one TU Graz T-shirt / polo shirt, and various TU Graz promotional items.

Expense allowance (based on margin number 772 of VereinsR [Associations Act] 2001): A lump-sum expense allowance of 75 euros per month will be granted for pro rata use of personal equipment (smartphone, laptop, tablet) for the purpose of the voluntary activities. Expenses are therefore pro rata call charges, base rates, roaming costs, internet connection and (mobile) data allowance, and acquisition costs.

Travel allowance (pursuant to § 26 Z. 4 EStG [Income Tax Act]): Costs of travel, per diem, overnight expenses, and other costs paid for by the Ambassador in the course of travelling for the voluntary activities are reimbursable. Travels costs of up to a maximum of 500 euros per annum will be reimbursed for each Ambassador.

Travel is any movement without regard to minimum limits. Instead of the costs of public transport, a mileage allowance may be paid out if the use of public transport is not possible or reasonable. It should generally be noted that travel costs will only be reimbursed if the travel was confirmed in writing in advance by an official contact person of TU Graz and if the Ambassador furnishes a report of his or her activity.

§ 8 Information regarding data protection

By applying, participating students consent to the videos, names and contact details which they provide being processed in connection with the Ambassador programme. The data received will be stored for three years. This consent may be freely withdrawn at any time (to be addressed to ambassador@tugraz.at) and, in such a case, will be deleted before the three-year period has expired.

Ambassadors will take part in a free photo shoot. By participating in the photo shoot they expressly consent to TU Graz publishing the name and contact details on www.tugraz.at and to the photos taken during the photo shoot being used for at least one year in the context of the Ambassador programme and, beyond this period and for an unlimited time, as generic images for the purpose of representing the university. The photos may be published on the website and in print products of TU Graz and by third-party media (social media, study portals, posters and similar). Ambassadors hereby undertake a contractual obligation on the basis of which the data are processed (article 6 (1) (b) GDPR). This agreement may be terminated by giving one month's notice at the earliest one year after its commencement (to be addressed to ambassador@tugraz.at).

For further information concerning data protection see: www.tugraz.at/go/data-protection

§ 9 Copyright to application videos submitted

Participating students confirm that they own all rights to the videos submitted, that submitting the videos does not constitute an infringement of any third-party rights, and that the depiction of individuals does not injure any personality rights. TU Graz will immediately remove any videos that do not conform to these conditions as soon as this becomes known. If any third parties should nevertheless make any claims against TU Graz arising from a violation of their rights, the participating student will indemnify and hold TU Graz harmless in this regard.

§ 10 Disclaimer/Legal recourse

TU Graz accepts no liability whatsoever for the content of the videos submitted by the applicants. All decisions are final and not subject to legal appeal.