1st Call: Funds for Teaching Infrastructure

1. Competitive Call - funds for teaching infrastructure at TU Graz

With this call, the Rectorate aims to strengthen teaching by funding the cost for infrastructure, which is needed for teaching.

Applications for infrastructure that is mainly used in research must be submitted in the Research Infrastructure Call, which is announced at the same time.

1.1. What is funded

Up to 80% of the costs of newly acquired infrastructure or comparable resources can be funded. A share of 20% of the costs is intended to be self-funded.

The following costs are eligible:
a. Costs for infrastructure:
   o Technical equipment and machinery including equipment for self-construction
   o Laboratories, workshop, studios
   o Replacement investments
b. Delivery costs incl. taxes and fees (e.g. transportation costs, customs duties, additional customs costs, transport insurance)
c. Additional costs (e.g. installation costs, energy connections, costs for the removal of wastewater, safety-related testing and approval costs)
d. Costs for the implementation of innovative learning with digital tools (e.g. software, VR glasses, eye-tracking systems, ...)
e. Learning materials as well as cost contributions for cost-intensive courses that benefit students and are not borne by institutes or faculties (e.g. compulsory excursions, course materials, model construction).

Personnel costs are explicitly not eligible for funding. The participating institutes or faculties must bear the remaining costs. Available funds from the R-, L-, F- and D-account can be used for this purpose. Furthermore, it is possible to involve companies or other partners taking over partial financing.

Infrastructure that is partly funded by other funding programmes (e.g. FFG, Horizon Europe, ...) is not eligible (double funding). If the requested infrastructure is also partially used for research and for this reason is also submitted to the Research Infrastructure Call, this must be noted in the application and the split of costs must be explained in detail.

All necessary framework conditions (e.g. available space, necessary structural alteration works, any conditions of use with external partners, completion of the financial structure, i.e. financing of running costs, personnel required to operate the infrastructure) must be verified prior to submission.

Processing:
- The requested infrastructure as well as the other costs (compare item e) must be ordered in SAP within 18 months from approval of the grant. If only a part of the total funding requested is required for the first use within the period of 18 months after the funding commitment, it

must be specified in the application how the remaining funding will be used for teaching within the following years.

- For the processing of the grant, an internal account will be set up.
- If the acquisition is cheaper than planned, the grant will be recalculated on the basis of the costs incurred.
- Approval is granted exclusively on the basis of the infrastructure applied for. Reallocations of the grant are not possible at all.
- The relevant version of the procurement guidelines of the Federal Procurement Act (Bundesvergabegesetz) at the time of acquisition, have to be complied with.
- Active participation in an evaluation process of the set program is required. This includes a short project report incl. evaluation of the use in teaching, evaluation interviews, execution of the course evaluation, participation in information and communication measures of the Vice Rectorate Teaching (e.g. TU Graz people article, information event).

1.2.   Application and selection criteria

The application and allocation of funding requires the approval of the respective heads of the institutes and the deans.

Applications will be assessed according to the following criteria:

- Necessity for the acquisition incl. currently existing / comparable infrastructure at Graz University of Technology / in Styria / in Austria
- Didactically founded implementation concept including the explanation of the added value for teaching resulting from the funding
- Efficient use of the funds for teaching, e.g. in the context of multiple courses/exams as well as the number of students benefiting per semester. If possible, also usage across institutes and faculties is preferred.
- Explanation of the sustainability of the investment (planned life cycle, continuation after funding, transferability)
- Financing plan / cost breakdown (Comprehensibility, appropriateness, efficiency)

1.3. Submission of applications

Complete application documents may be submitted until

19th September 2022 by e-mail to ft-haus@tugraz.at .

The application forms are downloadable from http://www.tugraz.at/go/infrastructure-funding .

The Vice Rector for Academic Affairs will make the funding decision according to the above criteria. If the applications make it necessary, the applicants will be invited to a hearing.

The announcement of successful applications and granting of infrastructure funds is planned for Autumn 2022.

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