1. Initial funding program of the TU Graz
The main goal of the initial funding program is to support the profile formation of TU Graz. Initial funding (grants) will support preliminary work and preparation of potentially successful applications for competitive funding programs. An increase of applications on significant future topics is expected to lead to an increase of third-party funding. Calls for applications are planned every six months and focus on national and international top-down funding programs as thematic guidelines.

2. Initial funding program, 9th call
The 9th call especially addresses researchers of TU Graz who are members of the FoE and who have little experience in applying for third-party funding.
Applications on all subjects may be submitted within the 9th call of the initial funding.

2.1. Who is eligible to apply and what will be supported
All members of the FoE at TU Graz are eligible to apply, however preferably:
- young academics of TU Graz up to 12 years after their doctorate,
- newly appointed professors (no longer than 5 years of employment at TU Graz).
More experienced researchers should include a statement explaining why the initial funding is needed and how the project contributes to the profile formation.
It is required for applicants of the initial funding to act as applicant/PI/project manager of the planned project or project share of the TU Graz(-institute). Exception - FWF projects: for young academics without convincing scientific records co-authorship will be accepted.
Applications for the preparation of Horizon 2020 proposals are expressly welcome.
Proposals which have already been completed or submitted will not be supported.
 Researchers who received initial funding within the last year (7th and 8th call) are not eligible for a funding.

2.2. Priorities / Guidelines of individual Fields of Expertise

**FoE Mobility and Production:**
Projects involving more than a single institute of the FoE Mobility and Production will be given preference.

**FoE Sustainable Systems:**
Projects across institutions and especially across faculties will be preferred.

**FoE Information, Communication & Computing:**
In the event of two or more applications of equal quality, projects, which include partners from several institutes of the FoE or international partners, will be given preference.
2.3. Application and selection criteria

The application and allocation of initial funding is granted ad personam, but the endorsement of the head of the institute is required.

The winner projects, chosen internally, will receive funds in order to
- Scientifically formulate a research project for a complete/full application,
- Draft or specify the concept of the research project (methods, partnering structure, working process planning, etc.),
- Carry out preliminary work (research, measurements, etc.) in order to raise the quality of the application,
- Involve cooperation partners.

The content of the applications will be evaluated according to the following criteria:
- Quality and degree of innovation of the research project on the basis of the initial situation, research aims, approaches and working schedule
- Probability of success of the project application
- Contribution to profile formation and strengthening of the Fields of Expertise of TU Graz
- Qualifications of the applicant or the applying consortium

2.4. Budget and funding requirements

The selected projects will each receive up to 10 % of the budget of the planned research project, but no more than 10,000 €.

The approved initial funding of the 9th call is at the researcher’s disposal for 6 months from the date of approval, i.e. from January until June, 2018.

Eligible costs include:
- Personnel costs (staff, in exceptional cases also one’s own salary for the time of an employment gap),
- Travel expenses (e.g. for the initiation of cooperation),
- Material costs,
- Infrastructure/Facilities/Equipment costs (minor devices),
- Costs for meetings (Please note: entertainment/catering expenses are not eligible).

Costs incurred before January 2018 cannot be funded.

As soon as the initial funding is approved the entire sum granted is at the applicant's disposal.

By July 2018 receivers of this initial funding must present the proposal, which is either already submitted or is about to be submitted. However, if this evidence is not presented, 50 % of the granted sum will have to be refunded (if necessary by the institute).

2.5. Submission of applications

The deadline for applications is November 15, 2017.
Applications should be submitted by email to foe@tugraz.at.

The application forms may be downloaded from www.tugraz.at/go/anschubfinanzierung.

The Vice Rector for Research will review the applications together with the Heads of Fields of Expertise and choose according to the criteria mentioned above.

The funding decisions will be announced by the end of December 2017, which is also the time when the first funds will be available.