Research Data Management proposal

Proposal title: *Proposal title* (Acronym: *Project acronym*)

Project owner: *Name, institute and position*

**Additional team members and roles:**

|  |  |
| --- | --- |
| *Name, institute and position* | *Role in the project* |
| *Name, institute and position* | *Role in the project* |
| *Name, institute and position* | *Role in the project* |
| *Name, institute and position* | *Role in the project* |

*(Please add details of the staff who will undertake the activities, highlighting capabilities necessary and previous experience to undertake the project as attachment to the proposal. Please limit the information about each participant in the project to 500 characters.)*

Concept

*Describe the idea of the proposal* (max. 500 characters including spaces) *Proposal idea*

**Rationale**

*What is the background to the proposal?* (max. 1000 characters including spaces)

*Background*

**Objectives**

*What goals do you plan to achieve?* (max. 1000 characters including spaces) *Project goals*

**RDM methodology and work programme**

*How do you intend to reach your objectives? What are the tasks in the project? What infrastructure or technology does the project require? Include a timeline and milestones/deliverables* (max. 2000 characters including spaces)

*RDM methodology and work programme*

**Impact, usage scenario and sustainability**

*What is the intended outcome of the project? How will the results be used (by your group or institute, and if applicable in other TU Graz faculties)?* (max. 1000 characters including spaces)

*Expected results*

**Risk assessment**

*What risks are associated with the project? Do you have a plan to manage them?* (max. 500 characters including spaces)

*Risk assessment*

**Requested budget**

*Please detail total costs of staff, travel, software and hardware. Are there any in-kind contributions in the projects.* (max. 1000 characters including spaces) *Requested budget*