

Faculty of Technical Chemistry, Chemical and Process Engineering and Biotechnology

## SCHOLARSHIP GRANT for the calendar year 2019

According to § 63 Studienförderungsgesetz (StudFG) study grant act, scholarship grants exist to support degree programme students working on academic theses or artistic work (diploma thesis, master's thesis, doctoral thesis).

A scholarship grant for one academic year cannot be less than  $\in$  750 and cannot be more than  $\in$  3,600. According to § 67 (2) StudFG, the university body responsible for study matters awards the grant. There is no entitlement to a grant. If a grant is awarded, the scholarship grant must be used appropriately according to StudFG, which means that a <u>report with a list of expenses is to be</u> <u>submitted to the Academic Dean responsible</u>.

## A Requirements according to § 66 StudFG

- 1. The applicant has Austrian citizenship or is considered as equivalent to Austrian citizens according to § 4 StudFG.
- 2. An <u>application</u> written by the student for a scholarship grant to undertake a thesis that has not yet been completed, which includes a <u>description of the thesis</u>, a <u>specification of costs</u> and a <u>financing plan</u>.
- 3. <u>Submission of at least one letter of recommendation</u> from a habilitated university teacher on the specification of costs and whether the student's previous work and the suggestions regarding the thesis show that they are likely to be capable of writing a thesis of a particularly high standard.
- 4. <u>Compliance with entitlement period</u> of the relevant stage of a degree programme according to § 18 StudFG (this is the legally defined period of study plus one additional semester), taking into account possible important reasons stipulated in § 19 StudFg (e.g. pregnancy, military service. etc.)
- <u>Compliance with the submission requirements</u>: Submission of transcript (for the 1<sup>st</sup> application deadline: 01.03.2018 28.02.2019 and for the 2<sup>nd</sup> application deadline: 01.10.2018 30.09.2019) and the documents as described in sections A and B.

Further information on additional requirements can be found on the relevant pages of the Dean's Office in TU4U.

## B The applicant must also submit

- 1. A data sheet (for master's students and PhD students)
- 2. Other activities, e.g. author/co-author of academic publications, posters, lectures, etc. are to be listed separately. For a complete list, please use form F-A6.
- Submission dates: 1<sup>st</sup> submission deadline: 11.07.2019 2<sup>nd</sup> submission deadline: 10.10.2019.

If you have any questions, please contact the Dean's Office for Technical Chemistry, Chemical and Process Engineering, Biotechnology (studien.tcvb@tugraz.at).