

Important Information regarding the exam

Controlling Lecture

1. Examination material:

Examination material are the contents of the scripts, books, etc. applied in the lecture in the respective academic year.

2. New „Design of an exam“:

The examination questions are set up according to the scheme on the following page (valid for the exam Controlling Lecture).

3. Results of the examination:

The results will be announced at the latest 4 weeks after the examination date. Students will be informed via E-Mail.

4. Post-exam review:

A date for the post-exam review will be announced at the same time as the examination results. The post-exam review is taking place at the BWL Institute.

5. Questions referred to examination results:

These questions will not be answered via E-Mail or by telephone!

Please note the following three points regarding the organization of examination:

1. The exam consists of **selection questions** (only one answer option is correct!)
2. At the exam you will receive answer sheets **and** questionnaire sheets.
 - (a) **Answer sheets:** Serve to officially answer the examination questions submitted to you. **ONLY** the answers given on the answer sheets will be evaluated!
 - (b) **Questionnaire sheets:** Contain examination questions and answer possibilities. The answers given on the questionnaire **will not be evaluated!**
3. **ALL questionnaire sheets and answer sheets** are to be **submitted** at the end of the exam! Every student is **personally responsible** for this!

Points scheme (To be completed only by the examiner!):

Question	<u>Achievable</u> points	<u>Achieved</u> points
Selection Questions 1 – 11	4 points each	
Selection Question 12	6 points	
Total points	50	

Grading scale / Evaluation scheme:

Grade	Points
1	46 – 50
2	40 – 45,5
3	33 – 39,5
4	25,5 – 32,5
5	≤ 25